



Dear Social Worker,

This family has contracted with His Kids Ministries, Incorporated dba Shiloh Adoptions to adopt a child either domestically or internationally. Shiloh Adoptions is licensed in the State of Kansas as a Child Placing Agency and has received 2 year temporary Hague Accreditation. Per Kansas Laws and Regulations for Licensed Private Child Placing Agencies, all home studies must meet Kansas's laws, the laws for the state in which the family resides and Hague regulations. Our social worker provides our families with a questionnaire prior to their first meeting that will meet most of the requirements.

Kansas Regulation 28-4-176 Adoptive services (c) Adoptive home study can be found at:

http://www.kdhe.state.ks.us/bcclr/regs/childplacingagencies/Child_Placing_Agencies_Regulations.pdf

We have included a copy of the pertinent regulations for your review. We have also included a copy of the questionnaire that our social worker uses for your convenience. Before finalizing the home study for this family, please fax a draft to our Director of Placements, Sharon L. Stuewe, MSW, LCSW at 785-228-0685. If e-mail is easier, please e-mail the draft to sharon@shilohadoptions.org. Our Director of Placement will review the home study in order to ensure that the home study meets our Kansas regulations. All home studies must include the following:

- Date and length of time of each interview
- Individual interviews must be done with each adoptive parent and any child age 7 and older
- School progress reports for any school age children
- Copies of medical reports on each adoptive parent. For any international adoptions, feel free to use a copy of the family's medical report which is required for their dossier by the country they are adopting from.
- Copies of reference letters
- Copies of state and local background checks required by your state
- When describing the type of child that you are approving the family for, please also state what type of child would not be appropriate for placement within this family. (e.g. If approving a family for a child age 0-3, you could say it would not be appropriate to place a child above the age of 3 because they are not fully prepared to parent a child over this age at this time.)
- Copy of your social work license and your agency license must be included.
- A statement in all home studies verifying that "all copies of the home study are be identical and each copy will be identical to the original home study."

If you have any questions, please contact our Director of Placement, Sharon L. Stuewe, MSW, LCSW at 785-273-0937. Thank you for your cooperation in assisting this family in their journey to adopt a child through our agency.

Respectfully,

Teri R. Williams
Executive Director

28-4-176 Adoptive services.

(c) Adoptive home study. The study process shall include a face-to-face interview with each member of the household. The agency shall have on file a written assessment of the adoptive home. The narrative shall assess the following areas of concern:

- (1) Motivation for adoption;
- (2) Family's attitude toward accepting an adoptive child, and plan for discussing adoption with the child;
- (3) Emotional stability, physical health, and compatibility of adoptive parents;
- (4) Ability to cope with problems, stress, frustrations, crises, and loss;
- (5) Information on medical or health conditions which would effect the applicant's ability to parent a child;
- (6) Record of convictions other than minor traffic violations;
- (7) Ability to provide for child's physical and emotional needs;
- (8) Adjustment of own children, if any, including school reports;
- (9) Positive feelings about parenting an adoptive child;
- (10) Capacity to give and receive affection;
- (11) Types of children desired and kinds of handicaps accepted;
- (12) Types of children who would not be appropriate for the placement with this family;
- (13) References; and
- (14) Recommendations for number, age, sex, characteristics, and special needs children best served by this family.

(d) Services to adoptive parents. The agency shall provide services to adoptive applicants individually or in groups to enable them to make an informed decision as to whether they can meet the specific needs of children awaiting adoption through participation in the adoptive study and evaluation of their potential for meeting the needs of the children available for adoption. The agency shall discuss potential children with the adopting family and shall prepare the adoptive family for the placement of a particular child by anticipating the adjustments and problems that may arise during and after placement. The agency worker shall establish a time schedule for visits to the adoptive family after the placement of a child in order to be able to make clear recommendations for the finalization of the adoption. The agency services shall be available to the adoptive family after finalization of the adoption. The agency shall inform applicants when it has been decided that a child cannot be placed in their home. Services shall be offered to the applicants to assist them to adjust to this decision.

(e) Services to adoptees. Adoptive records shall be maintained by the agency after finalization. Records shall contain sufficient information to maintain the agency's capability to provide to adult adoptees information concerning the circumstances of their origins and their adoption. Copies of court documents shall be maintained indefinitely. In providing information to adult adoptees served by the agency, confidentiality of information obtained from biological families shall be respected. This information may be released only in compliance with state law and orders of a court of competent jurisdiction.

(Authorized by K.S.A. 65-508; implementing K.S.A. 65-503, 65- 508; effective May 1, 1982.)

